



PEPPERDINE UNIVERSITY
SCHOOL OF LAW
STRAUS INSTITUTE FOR DISPUTE RESOLUTION

Application for Admission

MASTER OF LAWS (LLM)
MASTER OF DISPUTE RESOLUTION (MDR)
CERTIFICATE IN DISPUTE RESOLUTION

Instructions for Applicants

Applicants for admission to the Master of Laws (LLM) program must have completed the first degree in law required for law practice or law teaching in the country in which law studies were pursued. U.S. applicants must have an ABA-accredited JD degree. In exceptional cases, U.S. applicants with non-ABA-accredited law degrees may be considered. Applicants for admission to the Master of Dispute Resolution or Certificate in Dispute Resolution must have received a bachelor's degree from an approved college or university prior to registration. The following steps must be completed prior to consideration for admission:

1. **Filing of Application**

Complete the Application for Admission. Please make sure that all questions have been answered completely, since failure to do so will delay consideration by the Admissions Committee. Questions that cannot be answered in the space provided may be continued on a separate page. *Applications for the MDR and LLM programs can also be completed online through www.lsac.org. Applying through LSAC is the preferred application method for the MDR and LLM.*

Applications are accepted on a rolling basis and should be submitted at least four (4) months prior to the intended start date with courses starting in mid-August, January, and late May. It is recommended that international students submit applications at least six (6) months prior to their expected start date, and applications can be submitted up to one year in advance.

2. **Testing Requirements**

All international applicants are required to demonstrate English proficiency by taking the TOEFL or IELTS exam. Information on the requisite exams can be found on the following websites:

TOEFL – <http://www.ets.org/toefl>, and

IELTS – <http://www.ielts.org/>.

The TOEFL and IELTS exams are given via scheduled appointment at your local testing center. Students attending an English program at a UC school can visit straus.pepperdine.edu for a special waiver program.

3. **Letters of Recommendation**

Two Prospective Student Evaluation Forms or narrative letters of recommendation are required. People familiar with your aptitude for dispute resolution and problem solving are appropriate, and feedback from allied professionals and potential clients is especially important in this field. No decision regarding admission will be made until these forms have been received by the Straus Institute.

4. **Transcripts**

Official transcripts from all colleges or universities attended are required. Official transcripts must be in a sealed envelope. *Applicants who possess a JD degree must also provide their class rank.*

Please mail application to:

Straus Institute for Dispute Resolution
Pepperdine University School of Law
24255 Pacific Coast Highway
Malibu, California 90263-4655

For questions please contact:
(310) 506-4655 dracademics@pepperdine.edu
straus.pepperdine.edu



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<i>For Office Use Only</i>	DATE A	DATE H	DATE D	COMMITTEE
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APPLICATION FOR ADMISSION

Beginning Term

Please check one:

- ☐ LLM IN DISPUTE RESOLUTION
☐ LLM IN INTERNATIONAL COMMERCIAL ARBITRATION (ICA)
☐ LLM IN INTERNATIONAL COMMERCIAL LAW AND ARBITRATION (ICLA)
☐ LLM IN INTERNATIONAL COMMERCIAL LAW AND DISPUTE RESOLUTION (ICLDR)
☐ LLM IN U.S. LAW AND DISPUTE RESOLUTION
☐ MASTER OF DISPUTE RESOLUTION
☐ CERTIFICATE PROGRAM IN DISPUTE RESOLUTION

- ☐ Fall 20____
☐ Winter Intensive 20____
☐ Spring 20____
☐ Summer 20____

Please provide alternative selections
if your desired program is not available:

2nd CHOICE

3rd CHOICE

LAST NAME	FIRST	MIDDLE	SOCIAL SECURITY #
STREET			HOME TELEPHONE
CITY	STATE	ZIP	EMAIL ADDRESS

<input type="checkbox"/> Male <input type="checkbox"/> Female	PRESENT EMPLOYER
AGE	ADDRESS
DATE OF BIRTH M ____ / D ____ / Y ____	CITY STATE ZIP BUSINESS PHONE
CITIZENSHIP INTENDED VISA TYPE	
U.S. Citizen U.S. Dual Citizen U.S. Perm. Resident U.S. Refugee/Asylee Non-U.S. Citizen	

OPTIONAL: Please indicate your religious affiliation below:

Please indicate your current U.S. military status:

- ☐ Active Duty ☐ Dependent ☐ Post-9/11 Veteran ☐ Pre-9/11 Veteran

EDUCATION (List most recent first)

* Please have each of the institutions listed below send an official transcript to the Admissions Office.

Name of Institution	Location	Degree	Date Earned
<i>Intl Applicants Only-</i> English Program Attended	Location	Level Completed	Date

Have you previously applied for admission to Pepperdine University School of Law?

☐ No

☐ Yes - When? *(Indicate year and degree applied for)*

For international students: When did you take or when do you expect to take the TOEFL or IELTS?

Please indicate month and year

TOEFL

IELTS

EXPECTED LETTERS OF RECOMMENDATION

Please list the names of all the recommendations Straus should expect to receive. Pepperdine will accept the Prospective Student Evaluation included in this application or a narrative letter of recommendation.

FIRST NAME

LAST NAME

TITLE

FIRST NAME

LAST NAME

TITLE

RECORD OF EMPLOYMENT (List most recent first)

FROM	TO	EMPLOYER	POSITION TITLE	NATURE OF RESPONSIBILITIES

Please list all licenses and official credentials held, if any:

Type of License

Expiration Date

Identification No.

State

If you answer YES to any of the next four questions, attach a statement giving details and return it with this application:

- a. Has academic or disciplinary action been taken against you at any college or graduate school you have attended? ☐ Yes ☐ No
- b. Have you ever been convicted of or pleaded guilty to any crime (other than misdemeanor traffic violations)? ☐ Yes ☐ No
- c. Have you ever had a professional license in any state subjected to disciplinary action (i.e. denied, suspended, restricted, or revoked)? ☐ Yes ☐ No
- d. Do you know of any matter which might otherwise adversely affect your admission to this school? ☐ Yes ☐ No

Pepperdine is deeply committed to its Christian mission and welcoming to students from all faiths as it prepares students for lives of purpose, service, and leadership. The School of Law's mission encourages adherence to the highest moral and ethical standards. Our complete mission and vision can be found at <http://law.pepperdine.edu/about/our-story/mission/>. *Please share how you would contribute to this unique community.*

PERSONAL STATEMENT

The LLM, Master's Degree, and Certificate Programs in Dispute Resolution are designed to combine a graduate level academic experience with a commitment to the development of professional skills, especially those related to dispute resolution.

Please include a one to two page personal statement indicating your reasons for wanting to study dispute resolution, why you chose to apply to Pepperdine University School of Law, what use you anticipate making of the education you receive, what contribution you will make to the program, and any further information that you feel should be considered by the Admissions Committee. Please include in your personal statement a discussion of any economic, educational, or social disadvantages that you have encountered, what you have done to overcome these disadvantages, community service endeavors that you may have participated in, and your plans as they now relate to future community service.

Your application cannot be evaluated until your file is complete with:

- A one to two page personal statement;
- Current resume or vita;
- Two completed Personal Evaluation Forms or narrative letters of recommendation; and,
- Official copies of your college or university transcripts (including class rank for those who possess a J.D. degree).

International student applicants must also include:

- Evaluation of transcripts through a credential evaluation agency with a full report sent directly to the School of Law
 - LLM Applicants are required to use LSAC's LL.M. Credential Assembly Service (<http://llm.lsac.org>)
 - Certificate and M.D.R. Applicants are required to use World Education Services (<http://www.wes.org>); and,
- TOEFL or IELTS score.

Additional information for international student applicants is available at straus.pepperdine.edu.

For questions please contact:
(310) 506-4655 dracademics@pepperdine.edu
straus.pepperdine.edu

1. **Certification of Information.** I certify that the information in the above application is correct to the best of my knowledge and belief, and I intend that Pepperdine University shall rely on the information given.
2. **Reservation of Rights by the University.** I understand that Pepperdine University has the right to modify the requirements of admission or graduation, to change the curriculum, to make and alter rules and regulations concerning the student body, and to vary the tuition, fees, and manner of payment.
3. **Disciplinary Regulations.** I understand that violations of school policies and regulations or conduct inimical to the best interest of the School or to other students may lead to suspension, dismissal, withholding the granting of a degree, or other disciplinary measures.

PLEASE READ CAREFULLY - YOUR SIGNATURE BELOW REPRESENTS THAT YOU HAVE READ THE FOREGOING AND AGREE THERETO AND THAT ALL REPRESENTATIONS MADE HEREIN BY YOU ARE ACCURATE AND COMPLETE TO THE BEST OF YOUR KNOWLEDGE.

Signature _____ Date _____



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PROSPECTIVE STUDENT EVALUATION

PLEASE TYPE OR PRINT IN INK

APPLICANT LAST NAME

FIRST

MIDDLE

DATE OF BIRTH

TO THE APPLICANT: Under the provisions of the Family Education Rights and Privacy Act of 1974, you are guaranteed the right of access to your file upon your matriculation as a student. Accordingly, you are requested to indicate below, prior to delivering this form to the person who will complete it, whether you wish to waive your right of access to this evaluation form when completed.

☐ I waive my right of access to this evaluation report.

☐ I do not waive my right of access to this evaluation report.

Signature of Applicant _____ Date _____

TO THE EVALUATOR: The person whose name appears above has applied for admission to the LL.M., Master's Degree, or Certificate Program in Dispute Resolution at Pepperdine University School of Law. The following questions have been devised to elicit information of a subjective nature to properly evaluate the applicant. As specifically as possible, indicate what makes this applicant especially promising as a problem solver, mediator, arbitrator, or dispute resolution consultant. Please state any reservations you have about the applicant's potential for success in this field.

**Your comments will be an important factor in the selection process
and the applicant cannot be considered until this recommendation is on file.**

Thank you for your time and interest.

NAME OF EVALUATOR

POSITION OR TITLE

EMAIL ADDRESS

BUSINESS / COLLEGE / ORGANIZATION

MAILING ADDRESS

CITY

STATE

ZIP

How long have you known the applicant?

Under what circumstances have you known the applicant?

What do you consider to be the applicant's most outstanding traits?

In what areas of personal development could the applicant most benefit by additional growth?

How would you evaluate the applicant's emotional stability and maturity?

What is your perception of the applicant's initiative and motivation to achieve goals?

How well does the applicant express himself or herself both orally and in writing?

What do you believe to be the applicant's ability to think analytically and creatively?

Pepperdine University School of Law seeks to provide an academically excellent education in an environment that recognizes Christian values and encourages adherence to the highest moral and ethical standards. In your best judgment, what is the applicant's reputation as to character, honesty, and integrity?

How would you rate the applicant's ability in comparison with others whom you have known at comparable stages of their careers?

- | | | |
|--|--|---|
| <input type="checkbox"/> Outstanding (among best 5%) | <input type="checkbox"/> Good (among best 25%) | <input type="checkbox"/> Below Average (below best 50%) |
| <input type="checkbox"/> Unusual (among best 10%) | <input type="checkbox"/> Average | <input type="checkbox"/> Unable to Estimate |

What would your attitude be toward having the applicant as an associate?

- | | | |
|----------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Eager | <input type="checkbox"/> Willing | <input type="checkbox"/> Reluctant |
| <input type="checkbox"/> Pleased | <input type="checkbox"/> Indifferent | <input type="checkbox"/> Unable to Estimate |

The Admissions Committee would appreciate any additional statement you may wish to make concerning the applicant. Please attach additional pages as you may deem appropriate.

What is your recommendation concerning this applicant's admittance to the LL.M., Master's Degree or Certificate Program at Pepperdine University School of Law?

- | | |
|---|---|
| <input type="checkbox"/> Strongly Recommend | <input type="checkbox"/> Recommend With Some Reservations |
| <input type="checkbox"/> Recommend | <input type="checkbox"/> Do Not Recommend |

Signature _____ Date _____

Please mail to:

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Pepperdine University School of Law
24255 Pacific Coast Highway
Malibu, California 90263
